

WeBS Local Organiser Advisory Committee

**8th Meeting: 21st November 2013, 10:00.
The Nunnery, Thetford.**

AGENDA

1 Apologies for absence

Members are asked to inform Heidi Mellan whether or not they are able to attend the meeting, so that numbers for lunch can be assessed accurately.

2 Welcome and introductions

All attendees will be invited to introduce themselves.

3 Confidentiality and conflicts of interest

Members of the Committee are asked to note that agenda items marked with an asterisk should be regarded as strictly confidential. The Committee may add or remove asterisks during the meeting. Committee members are asked to notify the Chair of any conflict of interest for any particular item and to absent themselves from the discussion, decision or vote for this item as appropriate.

4 Minutes of last meeting and matters arising

The minutes of the last meeting will be sent along with this agenda. Copies can also be obtained from <http://btoweb01.bto.org/volunteer-surveys/webs/about-webs/webs-local-advisory-committee-loac>

5 Counter network

Local Organiser Job Description – review the WeBS Local Organiser job description including T&Cs regarding data usage.

WeBS Mentoring Strategy – discuss and come up with a strategy for implementing a Mentoring scheme. Things to consider:

- a) Guidelines - what will Mentors be expected to do?
- b) How will current volunteers indicate they are willing to become a mentor?
- c) Who will keep a list of mentors Local Organiser and/or WeBS Office?
- d) Do we want to make the list of Mentors available online?

WeBS demographics

6 WeBS Progress Update

WeBS online reporting – demo

WITUK

Newsletter

LT report

Water Rail trial - update

Historic NWC data – update

WeBS Training

7 WeBS Social Media

Update of WeBS Facebook and Twitter accounts

8 Reports from partners

(a) Wildfowl and Wetlands Trust – Richard Hearn (via email)

(b) Royal Society for the Protection of Birds – tbc

(c) Joint Nature Conservation Committee on behalf of Country Agencies –
David Stroud

(d) British Trust for Ornithology – Chas Holt

9 Any other business

Committee members are asked to inform Heidi Mellan of any other business in advance of the meeting whenever possible.

10 Date of next meeting

Lunch will be served at 1 pm.

Members are asked to contact the Chair Nick Mason before the meeting if they wish to initiate major discussion of any item that they believe might not otherwise be discussed, in case background information needs to be prepared.

BTO staff are always happy to discuss their work with committee members. Those who wish to see a member of staff on the day of a meeting should telephone in advance to ensure that the person in question will be available.